

Official Show Information

As the Official Service Contractor for GEOTECHNICAL FRONTIERS 2025, AGS Expo Services would like to say welcome! The information below is only a brief summary of the important times, dates, addresses, and details regarding your event. More detailed information has been provided in each section of this Exhibitor Service Manual and at www.ags-expo.com.

Show Information

OFFICIAL SERVICE CONTRACTOR

AGS Expo Services	Phone: 407.292.0025
4561 SW 34th Street	Fax: 407.292.4414
Orlando, FL 32811	Email: eventservices@ags-expo.com

EXHIBIT HALL INFORMATION

Exhibit Hall(s): Hall B

Backwall Drapes: Hunter Green

Siderail Drapes: Hunter Green

Booth Carpet Color: Hall is NOT Carpeted - **Floor Covering is Mandatory**

Aisle Carpet Color: Tuxedo

Booth Equipment

Booth Size: 10' x 10'

Includes: 8'H Backwall Pipe and Drapes (1) Wastebasket
3'H Siderail Pipe and Drapes
ID Sign

Show Schedule

EXHIBITOR MOVE-IN		
Sunday	March 2, 2025	8:00 AM - 2:00 PM
EXHIBIT HOURS		
Sunday	March 2, 2025	6:30 PM - 8:00 PM
Monday	March 3, 2025	9:00 AM - 5:00 PM
Tuesday	March 4, 2025	9:00 AM - 5:00 PM
Wednesday	March 5, 2025	9:00 AM - 1:00 PM
EXHIBITOR MOVE-OUT		
Wednesday	March 5, 2025	1:00 PM - 8:00 PM

Other Details

- Empty crates and cartons will be returned beginning at **1:00 PM on Wednesday, March 5th**
- All carriers must check-in no later than **6:30 PM on Wednesday, March 5th**
- All exhibitor materials must be removed from the exhibit facility by **8:00 PM on Wednesday, March 5th**
- **Freight Re-Route Deadline:** All unconsigned materials remaining on the event floor will be re-routed via the official show carrier, ABF Freight at **6:31 PM on Wednesday, March 5th**
- **Avoid long wait times, order Premium Empty Return service (pg. 120). Store up to (3) priority pieces during show for quick return during move-out; dismantle faster, leave sooner!**

AGS Exhibitor Service Center Hours

AGS Expo Services will be available to take care of your on-site needs. All services and production personnel will be available to handle any needs you might have such as furniture, rental exhibits, labor, cleaning, and material handling. We are available during move-in, move-out, and exhibit hours.

For the AGS on-site Service Center phone number, please call our main office during business hours at 407.292.0025 or email us at eventservices@ags-expo.com

Shipping Information

Below are the advance warehouse and direct shipping addresses for your event. Please know that a Method of Payment must be on file to receive your materials for the event

Advance Shipments to Warehouse

[Company Name] - [Booth #]
GEOTECHNICAL FRONTIERS 2025
AGS Expo Services c/o ABF Freight
2203 Walrich Dr.
Louisville, KY 40211

Delivery Window

- Deliveries only accepted between 2/3/25 - 2/26/25
- Receiving Dock Open: Monday - Friday 8:00 AM - 4:30 PM
- Any shipments received after the advanced receiving deadline or during the event will be assessed a late fee and redirected to the exhibit site.

Direct Shipments to Exhibit Site

[Company Name] - [Booth #]
GEOTECHNICAL FRONTIERS 2025
AGS Expo Services
c/o Kentucky International Convention Center
Halls A-B
221 S 4th St.
Louisville, KY 40202

Delivery Window

- Sunday, March 2, 2025 - 8:00 AM - 2:00 PM
- All booths must be set by 2:00 PM on Sunday, March 2, 2025

Discount Deadlines & Policy Reminders

Take advantage of our substantial price discounts. To get our lower prices, return your order with payment by the discount deadline(s) on the order forms provided.

Show Order Discount Deadline - February 17, 2025

Please review our payment policy carefully. As a reminder, AGS Expo Services requires payment in full at the time your order is placed along with a completed Method of Payment Form. This may be used to cover on-site charges such as labor and material handling, not included with your initial payment.

It is important to review the local labor and/or Union jurisdiction policies located in this Service Manual. Policies vary by state and location.

Please contact our Event Services Department with questions or special requests. We will provide you with all of your show needs and appreciate the opportunity to work with you.